



## **JOB DESCRIPTION**

### **Civic Engagement Project Paid Canvasser/Phone-banker**

#### **Schedule and Wages**

\$25/hr for Canvassers and/or \$22/hr for Phone Bankers (in-person)

\*All Onboarding & Training Are Paid

Tentative Dates: mid-August - November 05, 2024

Schedule: To Be Determined

#### **Organization Overview**

Congregations Organized for Prophetic Engagement (COPE) is a 501(c)3 grassroots, Faith-Based organization established in 2000 by a core group of Pastors. Our mission: Based in the Inland Empire, C.O.P.E is a Black led and faith rooted organization that builds the capacity of clergy and community leaders to protect and revitalize the neighborhoods in which they live, work and worship. C.O.P.E. accomplishes this mission through leadership development, proactive grassroots community organizing and civic engagement.

*To learn more about COPE and our work effort visit: [www.copesite.org](http://www.copesite.org)*

#### **Job Summary**

Team Members will engage Inland Region residents via phone banking (in-person) and door-to-door canvassing on issues impacting our communities.

#### **Daily Activities**

- Contact Inland Region residents by going door-to-door and/or phone banking
- Work towards daily and weekly goals for the number of voters contacted and supporters identified
- Volunteer Recruitment

#### **Essential Responsibilities**

- Ability to work the entire schedule which may include weekdays approximately 3pm-9pm and weekends 9am-3pm until November 05, 2024
- Must attend mandatory orientation and training
- Alignment to social and racial justice and COPEs mission
- Must be able to utilize a cellphone, laptop, zoom, web browser and canvassing application
- Willingness to learn new technological tools and troubleshoot technical issues
- Must arrive on the correct date, time, and location during designated schedule

- Must have strong written and verbal communication skills as well as the ability to connect with diverse people, always maintaining a positive and enthusiastic attitude
- Follow Civic Engagement Program Script to engage residents
- Must be professional and able to work well in a team
- Ensure accurate and complete data is submitted

**Preferred Qualifications**

- At least a high school diploma or GED.
- Prior canvassing or phone-banking experience a plus
- Must possess a Valid Government issued form of Identification and a Social Security Card

**If interested, please click on the google [form here](#) and fill out the application. If the link does not work, copy and paste this link into your browser:**

**<https://forms.gle/LNe2927RCQepcBbN9>**

**Please note: Due to the high volume of applicants, we will only be able to follow up with those invited to interview for the position. We expect to begin the interview process the week of July 22, 2024.**